

# Bloomfield Tennis Club Membership Policies and Procedures

## Membership Overview

We are a member's club where we strive to make this a club of which members can be proud. Our goal is to continuously provide value to our members. Membership fees allow us to keep making updates to our club to better serve our players, to allow us to provide all the services and amenities that we do. It is these membership fees that have allowed us to reinvest so much back into the club to keep this looking like a state-of-the-art facility.

Membership options and fees can be found on our website and at the front desk.

## Membership Payment

Membership can be paid for in 3 ways.

1. For a **full club membership**, you can pay via automated **monthly** payments where your credit card is stored securely online on *Foundation Tennis*. Credit cards will be charged on the 1st of every month. Please understand that this is a continuous charge and requires no renewal. If you decide to permanently cancel your membership, please let the club know and we will stop the automatic payments.
2. For **any membership option**, you can pay via automated **yearly** payments where your credit card is stored securely online on *Foundation Tennis*. You will receive an email one month prior reminding you of the charge and giving you the option to make any changes.
3. For any membership option, you can pay the one-time annual fee in person at the club with any form of payment.

**Prorated memberships are not offered - every membership is a 12 month agreement.**

## Membership Freeze

- For a full club year round member with monthly payments, if you are away for more than 2 months (i.e. 2nd home in Florida), we will temporarily freeze your monthly membership payment for the months that you will be gone. Please inform us when you will be leaving and when you will come back.
- For any member type, in the case of injury where you miss more than 2 months, we will either temporarily freeze your monthly membership payments or we will prorate your following year's membership payment to reflect how much time you missed due to injury.

## Court Time Policies and Fees

- Courts can be reserved by members up to one week in advance through the front desk or online.
- Indoor court fees apply to everyone between Labor Day and Memorial Day, regardless of membership type.
- **There are no open outdoor court fees for full club and outdoor members** (applies to tennis and pickleball).
- For full club, and outdoor tennis or pickleball members, use of indoor courts will be allowed at no charge during our summer season, which classifies as Memorial Day to Labor Day, with some restrictions.
  - For outdoor only memberships, indoor courts can only be reserved at no charge in the case of rain. The reservation can only be made within 24 hours of play time.
  - We will not allow courts to be booked both inside and outside for the same group.
  - Outdoor members can reserve an indoor court for \$5 per person (in cases where you want to play indoors when it's not raining).
  - In the case of heat, we will not allow indoor court usage. Please either reserve a court early in the morning or later in the evening, as we do have lights.
  - Priority for indoor courts goes to those who reserved the court first.
  - 2 hour time limit for indoor courts.

- **Reservation restrictions for outdoor tennis and pickleball courts may be placed at any point as membership continues to grow. Otherwise, there won't be enough court time available for all members to use.**
- When arriving for a court reservation, clinic, or lesson, please check in at the front desk, especially if you are a non-member.
- Play on the court # designated on your reservation confirmation.
  - All courts are deemed equal. You may request a specific court number, but with no guarantee. Court assignments are subject to change as the club deems necessary.
- If you are using a clay court, please sweep and line after you are done playing.

### Seasonal Courts

- Seasonal courts are allowed to be reserved by members, indoors and out, for both tennis and pickleball.
  - Outdoor seasonal reservations are limited to only 2 days/week per group.
    - Restrictions can be placed at any point as our membership base grows
  - If you want to play additional days, you will have to reserve courts on a week by week basis.
- Indoor seasonal courts are booked on a 35 week basis, starting the week of Labor Day. These courts are discounted compared to the regular court rate. Payment is to be made in full at the beginning of the season or split in half with a payment in September and January.
- Private lessons can be reserved for the season with a pro, but membership is required to do so.
- Outdoor seasonal courts are allowed to be booked for the length of the outdoor season.
- If you have a year round weekly indoor and outdoor court reserved, you will still be charged for the 35 week indoor season, even if you want to play outside after Labor Day.
  - If you choose this option, if anyone uses your indoor court, we credit you back for that court usage, as we don't want to appear to be double booking and making money twice on the same court.
- If you choose to forgo the 35 week indoor season and play outdoors beyond Labor Day, your indoor court is not guaranteed to be available once you come back inside.

### Guest Policy

We encourage members to bring guests in the hopes of helping us expand our membership base. Club members may bring as many guests as they like, so long as they are checked in at the front desk. **However, any individual guest is limited to 4 visits per year, regardless of host member.**

- After 4 visits, membership is required.
- There are no guest fees when playing with members under a seasonal court reservation.
- For a regular court time (non-seasonal) indoor reservation, a *new* guest (first time at our club) can play with a member once without a guest fee (court fee payment still required).
  - After the first time, a \$15 guest fee will apply indoors
- Guests are allowed to participate in clinics and lessons, with certain restrictions
  - Members get priority for all clinics and lessons, meaning there may not be space for guests in a clinic.
  - A \$15 guest fee applies on top of the lesson or clinic cost, unless a) you are trying a clinic for the first time or b) you are doing a private lesson for the first time with a new pro. In these cases, there are no guest fees.

A group of guests (without a member) is only allowed to book courts within 24 hours of the reservation time, and all players are subject to a \$15 guest fee on top of the court rate.

- There are certain hours of the day where the guest fees are reduced. Please refer to our website or ask the front desk for more information.

### Club Team and League Matches

- It is a member's privilege to play on all of our teams. That's why all of our club teams allow only 2 guests per roster.
- There is no fee for members playing matches outdoors on our summer teams (guest pays \$25 for home matches on summer teams)
- Captains of USTA indoor teams will have their indoor membership waived.
- Captains of summer outdoor teams must be members of the club.

### Lessons and Clinics

- Lesson and clinic fees apply year round, inside and out, regardless of membership type.
- Most lessons and clinics will be scheduled indoors to allow for consistency (we don't want these programs to get rained out).

### Junior Programs

- Junior programs will require payment in advance for a particular session to be officially registered for the program.
- There will be a member and non-member price.
- One make-up class is allowed per session, where a credit will be given to a future session.

### Private Lessons

Private lessons are offered by all of our teaching pros, who are independent contractors. We ask that you pay them directly. Prices vary by coach (**credit cards are not accepted**). After the initial lesson is set up by the club, please contact the coach to set up future lessons.

### Cancellations and No Shows

Cancellations must be made 24-hours in advance. Player will be charged if they "no show" or if cancellation is made in less than 24-hours.

### Foundation Tennis

This is our primary software and membership database system. Members will be able to create an account which will allow them to pay for membership and reserve courts online.

### Discounts on Tennis Equipment

Members will receive discounts on rackets, shoes, and bags.

### No Tolerance Policy

Verbal, physical, and sexual assault will not be tolerated at our club. Drugs, smoking, and weapons are not allowed in our club. Club expulsion may result in these cases.

### Release of Liability

I, the participant and/or parent/guardian of a minor participant, recognize the possibility of physical injury and/or illness (including COVID-19), associated with the activities at Bloomfield Tennis Club LLC (BTC). I hereby release, discharge and/or otherwise indemnify Bloomfield Tennis Club LCC and associates and all personnel (i.e. employees and coaches) and against claims by or on behalf of the registrants as a result of the registrant's participation in BTC programs. I will not hold BTC or any of its associates liable for any loss or damage relating to or resulting from an illness or injury, even if such loss or damage results from attendance at BTC.