



THE RACQUET CLUB OF HATTIESBURG

3800 Darby Road | Hattiesburg, Mississippi 39402 | 601.268.2098
theoffice@hattiesburgacquetclub.com

Pool Parties at the Racquet Club

RCH members may schedule a pool party by filling out and returning a facility request form. Parties may be scheduled for any time that the pool is typically open. A flat fee of \$200 is charged for all pool parties—this fee covers the reservation of one covered pool deck, access to the pool for both member and nonmember party guests, and any additional staffing that is necessary. Parties can be booked for up to three (3) hours. The pool party fee will be charged to the hosting member's account. Please note that the party reservation is not for the entire pool—there may be other members using the pool during your party. You do not need to sign in party guests.

Pool Party Rules:

Clubhouse folding tables and/or tables by the pool may be used for food, cake, etc. For birthday parties, please distribute goody bags at the conclusion of the party to reduce mess. The hosting member is responsible for cleaning up after the party, including all food, drinks, and decorations, returning any furniture that was moved to the proper place, removing any decorations that have been put up, taking all trash to the dumpster, etc. Any extra cleaning that has to be done by RCH staff at the conclusion of a pool party may incur an extra cleaning fee.

Please see the complete pool rules (attached) and be aware that children may be subject to a swimming test at any time. This is for their safety, and so our lifeguards know the abilities of the swimmers. Children that CANNOT swim will be asked to stay in the shallow end (where they can touch the bottom) or in the baby pool unless they wear a flotation device and are accompanied by an adult.

**Racquet Club of Hattiesburg
Facility Request Form**

*Please return completed form to the club manager as far in advance of date requested
as possible to confirm your reservation. Your date is not reserved until this form is submitted **and approved.***

For office use only:

Approved by: _____ Date: _____

1. _____ TODAY'S Date: _____
(Group or Individual requesting use)
2. Address: _____ Phone #: _____
3. Date(s) Requested: _____ if recurring - Start date: _____ End date: _____
4. Time of day: Begin: _____ End: _____
5. Member and person responsible who will be present: _____
6. Please explain activity to be held:

7. Estimated number of people to attend: _____

8. Facilities needed (please check all rooms you would like to use:

- Pool Deck (\$200) Clubhouse Courts: number _____ hard / clay

Additional needs:

- use of kitchen additional tables table linens (\$10) large coolers

other : _____

There will be a fee for the following services:

- additional racquet club staffing

Fees to be determined as needed

- additional custodial services

\$75 minimum fee for custodial services. Fee could increase based on condition of building and is at the discretion of club manager. Person responsible must ensure racquet club facilities are returned in the same manner received or be billed for custodial services.

Signature of this form indicates acceptance of all applicable fees and guidelines.

The person/organization requesting the use of the Racquet Club facilities hereby absolves the club, its staff, and Board of Directors of any liability for personal injury to any individual resulting from the use of the club facilities and agrees to be responsible for any property damage that results during the use of the facilities. Please report any damage to the club manager promptly at theoffice@hattiesburgracquetclub.com

*The group or individual requesting use of facility is responsible for set up, clean up, and return to normal of the facility.

Signature of responsible party: _____ *Date:* _____

Responsibilities after Building Use

Please note that it is the responsibility of the group or individual using the facility to set up, clean up and return the facility to normal setup after the approved event or activity.

1. Collect all garbage into bags and bring it out to the dumpster located in parking.
2. Wipe off tables. If food or drink is involved, wipe all tables clean using a mild soap and water solution.
3. Return all tables, chairs, and other equipment to their proper places after your event.
4. If using the kitchen, please wash and dry all dishes used and return them to the correct cupboard. Take all extra food and beverage with you unless specific plans for usage have been made. Wipe counters and leave kitchen clean and ready for the next use.
5. Sweep floors and mop as needed. Report any damage to equipment or property promptly to the office.
6. Remove any items put up on the walls or set out in connection with your event.
7. If the building is not in use when finished, please check that all doors are locked, windows are closed, and lights are off.

KITCHEN ETIQUETTE

1. You will need to bring your own paper plates, cups, napkins etc., unless prior arrangements have been made for a nominal fee.
2. Please return items to designated cupboards. Cupboards are labeled for your convenience.
3. Please take home all food and beverage items. We have limited space to store these in our one refrigerator.

Clean-up: Please do all dishes, put them away, wipe counter tops and stove, clean sink and sweep floor if needed.

Trash: Trash should be put in garbage cans and tied. If trash becomes more than trash cans provided, please ensure that constant trips are made to the dumpster in our parking lot.

Thank you for your cooperation. Help us with these guidelines. This will allow us to better serve the needs of everyone who uses the kitchen.

POOL ETIQUETTE

1. Lifeguards must be obeyed at all times.
2. Pool guests must thoroughly dry off prior to entering the clubhouse.
3. Please return furniture to original locations.
4. Collect all garbage into bags and bring it out to the dumpster located in parking lot.
5. Remove any items put up or set out in connection with your event.

Racquet Club Pool Rules

Pool rules are meant to provide a safe and enjoyable environment for all of our members. Please read them thoroughly. Copies of these rules may be requested from the Club Manager.

The Pool Rules include, but are not limited to, the following:

- 1) Obey the lifeguards and/or club staff at all times.
- 2) Children under 12 years of age must be accompanied by a competent adult (must be at least 16 years of age).
- 3) Absolutely no running on pool deck, in bathhouse or on walkways.
- 4) One at a time on the diving board – when one person's feet are on the board, the person behind them must have their feet on the concrete!
- 5) Jump/dive straight off the end of the board. You may not jump off to the side. Only one bounce is allowed on the diving board. If you do not follow the diving board rules, you will lose your privilege to jump again on this day.
- 6) Clear the area below the diving board prior to jumping/diving. The previous diver must reach the ladder or have passed under the pool divider rope before you may dive/jump. It is the diver's responsibility to ensure a clear area before proceeding.
- 7) Absolutely no diving in shallow water. Diving is allowed only in deep end.
- 8) No flotation devices are allowed on the diving board.
- 9) No horseplay, pushing or shoving.
- 10) No glass containers allowed in the pool area, including the pavilions.
- 11) No electrical equipment allowed in the pool area.
- 12) Please use caution when swimming after eating, drinking alcohol or taking medications.
- 13) No sitting or standing on the divider wall between the shallow pool and the regular pool.
- 14) No profanity allowed at the pool by children or adults.
- 15) No animals allowed in the pool area.
- 16) All children not potty trained MUST wear a swim diaper. Please check swim diapers frequently.
- 17) Accidents involving feces, vomit or blood will require the pool to close for a minimum of 24 hours.
- 18) Swim Proficiency Test: Prior to swimming in the deep end, please have your child swim the width of the pool without touching the pool floor. This test shows the child and the lifeguard his/her swimming ability and confidence level.
- 19) **ALL MEMBERS must sign in their guests. Guests MUST be accompanied by a member.**
- 20) Please introduce your family and guests to the lifeguard. Encourage your children to get to know our lifeguards. They are an invaluable resource for our pool.
- 21) There is a \$3 charge per swimming guest per visit. The fees will be added to the responsible member's monthly statement.
- 22) A member may request to use the club's facilities for a pool party. Pool parties are subject to club manager approval.
- 23) Any concerns, complaints, or suggestions should be directed to the Club Manager.

Notes for Parents

- Please remember that our lifeguard staff is hired for safety and not for babysitting. Parents should be aware of, and watching, their children while swimming.
- The club belongs to all members. Please help keep the club in nice shape by cleaning up your area at the pool.