

FOX CHAPEL RACQUET CLUB

Application For Employment

Please take the time to fill the application out completely. Resumes do not take the place of a completed application. Please be as specific as possible with your answers

PERSONAL DATA

Last Name _____	First Name _____	Middle _____	
Address _____	City _____	State _____	Zip _____
Home Phone _____	Cell Phone _____	Email Address _____	
If under 18 please list age _____			
Emergency Contact Name _____		Phone Number _____	
What position are you applying for? _____			
How many hours can you work weekly? _____		Can you work evenings? _____	
_____ Full Time	_____ Part Time	_____ Seasonal	
Employment Desired: _____			
Date Available: _____		Desired Wage: _____	

EDUCATION

School Name	Location	Years Attended	Degree	Major

Other Training (including conferences, workshops, seminars or trade schools): _____

EMPLOYMENT HISTORY

Please list past work experience beginning with your most recent job held.

Organization	Position	Major Responsibilities	From	To

Achievements:

Organization	Position	Major Responsibilities	From	To

Achievements:

Organization	Position	Major Responsibilities	From	To

Achievements:

Have you ever been convicted of a crime?

REFERENCES

List three persons not related to you who have knowledge of your qualifications for the position for which you are applying such as: former company worker, teachers, etc.

Name	Title	Company	Phone

CERTIFICATIONS

Please provide the following information along with copies of your certifications.

Certification	Date Completed	Expiration Date	Instructor
Lifeguard			
WSI			
CPR			
First-Aid			

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

Acknowledgement and Authorization

I certify that all answers given herin are true and complete to the best of my knowledge.

I authorize the investigation of all statements contained in this application for employment.

I understand that false or misleading information given in my application or interview may result in discharge.

Signature

Date

